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DD/S 68-0022

8 JAN 1968

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Procedures Proposed by Civil Service Commission
in Involuntary Disability Retirement Cases

REFERENCE : Letter for ExDir-Comp fr ExDir, CSC, dtd 29 Dec 67

1. This memorandum suggests action on the part of the Executive Director; this action is contained in paragraph 4.

2. The Executive Director, Civil Service Commission has sent you for comment an advance copy of new procedures to be followed in cases of disability retirement initiated by an agency, i. e., involuntary disability retirement. The new procedures create an entirely new method for handling these cases and establish specific requirements both on employing agencies and on the Commission.

3. Although CIA has only infrequently used the involuntary disability retirement approach, we foresee great difficulty in complying with the new procedures in future cases when the individual, his position in the Agency, and the reasons for our initiating the involuntary action involve classified information. Perhaps the Civil Service Commission can include in its proposed procedures or at least on an informal basis some provision or exception that would protect our security interests, but rather than make such a suggestion in your response to the referent letter we propose to explore this possibility in our follow-up conversations with the Executive Director.

4. It is suggested that you sign the attached letter to the Executive Director, Civil Service Commission.

/s/ Emmett D. Echols

Emmett D. Echols
Director of Personnel

Att

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Approved For Release 2003/05/05 : CIA-RDP84-00780R002400020094-3

STAT OP/BSO/1 :jas (3 January 1968)